

# Final Budget

Pursel Lands Improvement & Service District	
Budget Hearing Information	
6943 W. Sharrock Road	Location: Casper Natrona County Health Department
Casper, WY 82604	Date: May 12th, 2021
307-267-5594	Time: 6:00PM
Natrona County	Budget Prepared by: Jon Kinder, Treasurer

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

Pursel Lands Improvement & Service District (PLI&SD) operates under a cash method. All services of the district are for the Annual Road Maintenance service & Annual Snow Removal service operations. These services are provided on an as needed contractual basis. No labor expenses are involved as the PLI&SD is operated by an Elected/Volunteer Board of Directors and any possible appointed committee by the Board of Directors. We are required by our District BY-Laws to schedule and hold the PLI&SD Annual Meeting for the Home Owners Association in May of each Calendar Year. Currently the Board of Directors consist of existing Home Owners that reside in the PLI&SD.

**S-B RESERVE DESCRIPTION**

PLI&SD has \$0.00 Dollars in Reserve.

**S-C**

Names of Board Members	Date of End of Term	
Mike Santistevan, President	11/1/21	
Jon Kinder, Treasurer	11/1/22	
Anna Kinder, Secretary	11/1/21	

Does the district have regular office hours exceeding 20 hours per week? **No**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?  
Natrona County Clerk Office

How and where are the notices of meeting posted for the public?  
Meeting notices are mailed to all landowners of record in the PLI&SD, also posted at the 3 mailbox locations and advertized in local newspaper.

Where are the public meetings held?  
Casper Natrona County Health Department Building. 475 So Spruce Street, Casper, WY 82604

## FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$18,251	\$17,617	\$20,050	\$20,050
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$65,136	\$47,895	\$52,388	\$52,388
S-5	Amount requested from County Commissioners	\$35,481	\$18,240	\$18,240	\$18,240
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$23,981	\$18,240	\$18,240	\$18,240
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$11,500	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$0	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$35,481	\$18,240	\$18,240	\$18,240

Pursel Lands Improvement & Service District  
FY 7/1/21-6/30/22

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$76	\$117	\$50	\$50
S-18	Operations	\$18,175	\$17,500	\$20,000	\$20,000
S-19	Indirect Costs	\$0	\$0	\$0	\$0
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$18,251	\$17,617	\$20,050	\$20,050

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$29,655	\$29,655	\$34,148	\$34,148

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

*End of Summary*

\_\_\_\_\_ Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 6943 W. Sharrock Road  
Casper, WY 82604

PREPARED BY: Jon Kinder, Treasurer

DISTRICT PHONE: 307-267-5594



# Final Budget

Pursel Lands Improvement & Service District

FYE 6/30/2022

**NAME OF DISTRICT/BOARD**

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$23,981	\$18,240	\$18,240	\$18,240
R-1.2 Other County Support (see note on the right)	4005	\$11,500	\$0	\$0	

<b>FORECASTED REVENUE</b>
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	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$0	\$0	\$0	
R-2.2 Additional County Aid (non-treasurer)	4237	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	4237	\$0	\$0	\$0	
R-2.4 Other (Specify)		\$0	\$0	\$0	
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$0	\$0	\$0	
R-3.2 Sales of Goods or Services	4300	\$0	\$0	\$0	
R-3.3 Other Assessments	4503	\$0	\$0	\$0	
R-3.4 <b>Total Operating Revenues</b>		\$0	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201	\$0	\$0	\$0	
R-4.2 Federal Grants thru State Agencies	4201	\$0	\$0	\$0	
R-4.3 Grants from State Agencies	4211	\$0	\$0	\$0	
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$0	\$0	\$0	
R-5.2 Other: Specify _____	4500	\$0	\$0	\$0	
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$0	\$0	\$0	\$0
R-5.5 <b>Total Forecasted Revenue</b>		\$0	\$0	\$0	\$0
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$0	\$0	\$0	
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500	\$0	\$0	\$0	
R-6.4 _____	4500	\$0	\$0	\$0	
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Final Budget

Pursel Lands Improvement & Service District

FYE 6/30/2022

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201	\$0	\$0	\$0	
E-1.2 Vehicles	6210	\$0	\$0	\$0	
E-1.3 Office Equipment	6211	\$0	\$0	\$0	
E-1.4 Other (Specify)					
E-1.5 _____	6200	\$0	\$0	\$0	
E-1.6 _____	6200	\$0	\$0	\$0	
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002	\$0	\$0	\$0	
E-2.2 Secretary	7003	\$0	\$0	\$0	
E-2.3 Clerical	7004	\$0	\$0	\$0	
E-2.4 Other (Specify)					
E-2.5 _____	7005	\$0	\$0	\$0	
E-2.6 _____	7005	\$0	\$0	\$0	
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011	\$0	\$0	\$0	
E-3.2 Mileage	7012	\$0	\$0	\$0	
E-3.3 Other (Specify)					
E-3.4 _____	7013	\$0	\$0	\$0	
E-3.5 _____	7013	\$0	\$0	\$0	
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$0	\$0	\$0	
E-4.2 Accounting/Auditing	7022	\$0	\$0	\$0	
E-4.3 Other (Specify)					
E-4.4 _____	7023	\$0	\$0	\$0	
E-4.5 _____	7023	\$0	\$0	\$0	
E-4.6 _____					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$76	\$117	\$0	
E-5.2 Office equipment, rent & repair	7032	\$0	\$0	\$0	
E-5.3 Education	7033	\$0	\$0	\$0	
E-5.4 Registrations	7034	\$0	\$0	\$0	
E-5.5 Other (Specify)					
E-5.6 Postage	7035	\$0	\$0	\$50	\$50
E-5.7 _____	7035	\$0	\$0	\$0	
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$76	\$117	\$50	\$50

# Final Budget

<b>OPERATIONS BUDGET</b>
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		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-7 Personnel Services</b>					
E-7.1	Wages--Operations	\$0	\$0	\$0	
E-7.2	Service Contracts	\$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	_____	\$0	\$0	\$0	
E-7.5	_____	\$0	\$0	\$0	
E-7.6	_____				
<b>E-8 Travel</b>					
E-8.1	Mileage	\$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3	_____	\$0	\$0	\$0	
E-8.4	_____	\$0	\$0	\$0	
E-8.5	_____				
<b>E-9 Operating supplies (List)</b>					
E-9.1	_____	\$0	\$0	\$0	
E-9.2	_____	\$0	\$0	\$0	
E-9.3	_____	\$0	\$0	\$0	
E-9.4	_____	\$0	\$0	\$0	
E-9.5	_____				
<b>E-10 Program Services (List)</b>					
E-10.1	_____	\$0	\$0	\$0	
E-10.2	_____	\$0	\$0	\$0	
E-10.3	_____	\$0	\$0	\$0	
E-10.4	_____	\$0	\$0	\$0	
E-10.5	_____				
<b>E-11 Contractual Arrangements (List)</b>					
E-11.1	Wayne Coleman Construction, Inc	\$18,175	\$17,500	\$17,500	\$17,500
E-11.2	Mintle Snow Removal	\$0	\$0	\$2,500	\$2,500
E-11.3	_____	\$0	\$0	\$0	
E-11.4	_____	\$0	\$0	\$0	
E-11.5	_____				
<b>E-12 Other operations (Specify)</b>					
E-12.1	_____	\$0	\$0	\$0	
E-12.2	_____	\$0	\$0	\$0	
E-12.3	_____	\$0	\$0	\$0	
E-12.4	_____	\$0	\$0	\$0	
E-12.5	_____				
<b>E-13 TOTAL OPERATIONS</b>		\$18,175	\$17,500	\$20,000	\$20,000

# Final Budget

Pursel Lands Improvement & Service District

FYE 6/30/2022

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$0	\$0	\$0	
E-14.2 Buildings and vehicles	7503	\$0	\$0	\$0	
E-14.3 Equipment	7504	\$0	\$0	\$0	
E-14.4 Other (Specify)					
E-14.5 _____	7505	\$0	\$0	\$0	
E-14.6 _____	7505	\$0	\$0	\$0	
E-14.7 _____					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511	\$0	\$0	\$0	
E-15.2 Workers Compensation	7512	\$0	\$0	\$0	
E-15.3 Unemployment Taxes	7513	\$0	\$0	\$0	
E-15.4 Retirement	7514	\$0	\$0	\$0	
E-15.5 Health Insurance	7515	\$0	\$0	\$0	
E-15.6 Other (Specify)					
E-15.7 _____	7516	\$0	\$0	\$0	
E-15.8 _____	7516	\$0	\$0	\$0	
E-15.9 _____					
<b>E-17 TOTAL INDIRECT COSTS</b>		\$0	\$0	\$0	\$0

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401	\$0	\$0	\$0	
D-1.2 Interest	6410	\$0	\$0	\$0	
D-1.3 Fees	6420	\$0	\$0	\$0	
<b>D-2 TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0

# Final Budget

Pursel Lands Improvement & Service District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		End of Year	Beginning	Beginning		
C-1	Balances at Beginning of Fiscal Year	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval	
C-1.1	General Fund Checking	1010	\$29,655	\$29,655	\$34,148	\$34,148
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$29,655	\$29,655	\$34,148	\$34,148

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>		\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$29,655	\$29,655	\$34,148

DOA Chart of Accounts	1070
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	

C-3		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060
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C-5		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0