

# Final Budget

Casper Mountain Fire Protection District	
Budget Hearing Information	
1000 Lemmers Road	Location: 1000 Lemmers Road
Casper, WY 82601	Date: 7/12/2021
307-262-3346	Time: 6:00 PM
Natrona County	Budget Prepared by: Karen Santistevan

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Casper Mountain Fire Protection District Proposed Budget was developed to keep ordinary expenses under the anticipated revenue. The District does not anticipate revenue from sending fire equipment on Federal Fires. Capital outlay was limited to providing essential structural fire safety equipment.</p>		

S-B	RESERVE DESCRIPTION
None	

S-C		Does the district have regular office hours exceeding 20 hours per week?
<b>Names of Board Members</b>	<b>Date of End of Term</b>	<input type="checkbox"/> No
Pat Harshman	12/31/24	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No
Margo Surrier	12/31/22	
Karen Santistevan	12/31/24	
David Mowry	12/31/22	
Andrew Schneider	12/31/22	

**If no above:** Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?  Yes

Where are the minutes of your board meeting available for public review?  
 Natrona County Clerks office

How and where are the notices of meeting posted for the public?  
 Newspaper, Social Media, Department Website

Where are the public meetings held?  
 1000 Lemmers Road Casper, WY 82601

## FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$66,651	\$129,267	\$77,077	\$77,077
S-2	<b>Total Principal to Pay on Debt</b>	\$15,397	\$49,838	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$300,697	\$420,996	\$308,035	\$308,035
S-5	<i>Amount requested from County Commissioners</i>	\$24,100	\$93,380	\$53,450	\$53,450
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$0	\$1,000	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$20,322	\$88,773	\$49,161	\$49,161
S-9	<b>Government Support</b>	\$43,068	\$119,657	\$24,200	\$24,200
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$3,778	\$4,607	\$4,289	\$4,289
S-12	<b>Miscellaneous</b>	\$31,516	\$4,946	\$4,150	\$4,150
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$98,684	\$218,983	\$81,800	\$81,800

FY 7/1/21-6/30/22 Casper Mountain Fire Protection District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$5,101	\$29,428	\$7,200	\$7,200
S-16	<b>Interest and Fees On Debt</b>	\$2,280	\$3,715	\$0	\$0
S-17	<b>Administration</b>	\$35,163	\$59,730	\$14,195	\$14,195
S-18	<b>Operations</b>	\$21,121	\$31,285	\$38,032	\$38,032
S-19	<b>Indirect Costs</b>	\$2,986	\$5,109	\$17,650	\$17,650
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$66,651	\$129,267	\$77,077	\$77,077

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$15,397	\$49,838	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$202,013	\$202,013	\$226,235	\$226,235

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** 1000 Lemmers Road  
Casper, WY 82601

**PREPARED BY:** Karen Santistevan

**DISTRICT PHONE:** 307-262-3346

# Final Budget

Casper Mountain Fire Protection District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2022 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$20,322	\$88,773	\$49,161	\$49,161
R-1.2 Other County Support (see note on the right)	4005	\$3,778	\$4,607	\$4,289	\$4,289

## FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211		\$800	\$1,500	\$1,500
R-2.2 Additional County Aid (non-treasurer)	4237	\$10,583	\$11,599	\$12,500	\$12,500
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Fed Fires)	4237	\$32,485	\$107,258	\$10,200	\$10,200
R-2.5 Total Government Support		\$43,068	\$119,657	\$24,200	\$24,200
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300		\$1,000		
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$1,000	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$1,166	\$639	\$500	\$500
R-5.2 Other: Specify Donations _____	4500	\$3,082	\$920	\$500	\$500
R-5.3 Other: See Additional _____		\$27,268	\$3,387	\$3,150	\$3,150
R-5.4 Total Miscellaneous		\$31,516	\$4,946	\$4,150	\$4,150
R-5.5 Total Forecasted Revenue		\$74,584	\$125,603	\$28,350	\$28,350
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

# Final Budget

Casper Mountain Fire Protection District  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2022

<b>GENERAL FUNDS</b>				
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		End of Year	Beginning	Beginning	
C-1 <b>Balances at Beginning of Fiscal Year</b>	<b>DOA Chart of Accounts</b>	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-1.1 General Fund Checking	1010	\$39,535	\$39,535	\$63,192	\$63,192
C-1.2 Savings and Investments	1040	\$131,678	\$131,678	\$131,788	\$131,788
C-1.3 General Fund CD Balance	1050	\$30,800	\$30,800	\$31,255	\$31,255
C-1.4 All Other Funds	1020		\$0		
C-1.5 Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6 <b>Total Estimated Cash and Investments on Hand</b>		\$202,013	\$202,013	\$226,235	\$226,235

<b>C-2 General Fund Reductions:</b>					
C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$0	\$0	\$0	\$0
C-2.3 <b>Total Deductions (a+b)</b>		\$0	\$0	\$0	\$0
C-2.4 <b>Estimated Non-Restricted Funds Available</b>		\$202,013	\$202,013	\$226,235	\$226,235

	<b>DOA Chart of Accounts</b>				
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	1070				

<b>C-3</b>		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i> _____					
C-3.3 Amount to be added to the reserve					
C-3.4 <i>Date of Reserve Approval in Minutes:</i> _____					
C-3.5 <b>SUB-TOTAL</b>		\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent					
C-3.7 a. _____					
C-3.8 b. _____					
C-3.9 c. _____					
C-3.10 <i>Date of Reserve Approval in Minutes:</i> _____					
C-3.11 <b>TOTAL CAPITAL OUTLAY (a+b+c)</b>		\$0	\$0	\$0	\$0
C-3.12 Balance to be retained		\$0	\$0	\$0	\$0

<b>RESERVES</b>	1090				
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<b>C-4</b>		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-4.2 <i>Date of Reserve Approval in Minutes:</i> _____					
C-4.3 Amount to be added to the reserve					
C-4.4 <i>Date of Reserve Approval in Minutes:</i> _____					
C-4.5 <b>SUB-TOTAL</b>		\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent					
C-4.7 a. _____					
C-4.8 b. _____					
C-4.9 c. _____					
C-4.10 <i>Date of Reserve Approval in Minutes:</i> _____					
C-4.11 <b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>		\$0	\$0	\$0	\$0
C-4.12 Balance to be retained		\$0	\$0	\$0	\$0

<b>BOND FUNDS</b>	1060				
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<b>C-5</b>		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i> _____					
C-5.3 Amount to be added to the reserve					
C-5.4 <i>Date of Reserve Approval in Minutes:</i> _____					
C-5.5 <b>SUB-TOTAL</b>		\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent					
C-5.7 <i>Date of Reserve Approval in Minutes:</i> _____					
C-5.8 Balance to be retained		\$0	\$0	\$0	\$0
C-5.9 <b>TOTAL TO BE SPENT</b>		\$0	\$0	\$0	\$0

# Final Budget

Casper Mountain Fire Protection District

FYE 6/30/2022

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211	\$400			
E-1.4 Other (Specify)					
E-1.5 Radios	6200	\$4,701	\$29,428		
E-1.6 SCBA	6200			\$7,200	\$7,200
E-1.7					
<b>E-1.8 TOTAL CAPITAL OUTLAY</b>		\$5,101	\$29,428	\$7,200	\$7,200

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 Fed Fire Wages	7005	\$32,485	\$53,067	\$10,000	\$10,000
E-2.6 Fed Fire Travel	7005		\$2,179	\$200	\$200
E-2.7 Bookkeeping			\$500		
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022			\$800	\$800
E-4.3 Other (Specify)					
E-4.4 EFSA	7023	\$1,714	\$2,822	\$1,715	\$1,715
E-4.5	7023				
E-4.6					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$894	\$1,087	\$1,000	\$1,000
E-5.2 Office equipment, rent & repair	7032			\$100	\$100
E-5.3 Education	7033			\$300	\$300
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Advertising	7035	\$70	\$75	\$80	\$80
E-5.7	7035				
E-5.8					
<b>E-6 TOTAL ADMINISTRATION</b>		\$35,163	\$59,730	\$14,195	\$14,195

# Final Budget

<b>OPERATIONS BUDGET</b>
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	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-7 Personnel Services</b>					
E-7.1 Wages--Operations	7202				
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 _____	7204				
E-7.5 _____	7204				
E-7.6 _____					
<b>E-8 Travel</b>					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3 PER DIEM	7212			\$1,800	\$1,800
E-8.4 _____	7212				
E-8.5 _____					
<b>E-9 Operating supplies (List)</b>					
E-9.1 Fed/State Fire fuel	7220	\$70	\$816		
E-9.2 Vehicle Equipment & Repairs	7220	\$3,524	\$10,311	\$23,650	\$23,650
E-9.3 Fire Equipment & repairs	7220	\$52	\$168	\$2,472	\$2,472
E-9.4 _____	7220				
E-9.5 _____					
<b>E-10 Program Services (List)</b>					
E-10.1 Active 911	7230	\$312	\$312	\$360	\$360
E-10.2 WY State Firemans dues	7230	\$75	\$75	\$75	\$75
E-10.3 WYDOT Radio	7230			\$1,500	\$1,500
E-10.4 BLM Dispatch	7230		\$167	\$175	\$175
E-10.5 _____					
<b>E-11 Contractual Arrangements (List)</b>					
E-11.1 Informational Kiosk	7400	\$9,296	\$11,463		
E-11.2 _____	7400				
E-11.3 _____	7400				
E-11.4 _____	7400				
E-11.5 _____					
<b>E-12 Other operations (Specify)</b>					
E-12.1 Station maint & repairs	7450	\$1,119	\$675	\$2,500	\$2,500
E-12.2 Website hosting & domain	7450	\$169	\$173	\$150	\$150
E-12.3 Utilities	7450	\$6,504	\$7,125	\$5,350	\$5,350
E-12.4 _____	7450				
E-12.5 _____					
<b>E-13 TOTAL OPERATIONS</b>		\$21,121	\$31,285	\$38,032	\$38,032

# Final Budget

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502			\$2,000	\$2,000
E-14.2 Buildings and vehicles	7503		\$1,747	\$12,500	\$12,500
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$2,986	\$3,362	\$3,150	\$3,150
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
<b>E-17 TOTAL INDIRECT COSTS</b>		\$2,986	\$5,109	\$17,650	\$17,650

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401	\$15,397	\$49,838		
D-1.2 Interest	6410	\$2,230	\$3,440		
D-1.3 Fees	6420	\$50	\$275	\$0	
<b>D-2 TOTAL DEBT SERVICE</b>		\$17,677	\$53,553	\$0	\$0