

Amended Budget

Westland Park Improvement Service District	
Budget Hearing Information	
P.O. Box 1523	Location: 6702 Terrace Drive Casper, WY 82604
Casper, WY 82602	Date: 7/16/2020
307-258-1717	Time: 7:00 PM
Natrona County	Budget Prepared by: Wendy Alspach

Date of Amended Budget Approval: 10/02/20

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The board is continueing the same assesemtn as last year to build up a capital seserve for ndw asphalt on the roads at some time in the future. The assesemtn for FY2021 for each lot will be \$250.</p>		

S-B	RESERVE DESCRIPTION
<p>Reserves are being saved for road repair and resurfacing. Next year we plan to use some reserves for road repair.</p>	

S-C

Names of Board Members	Date of End of Term
Ed Chase	3/31/21
Ron Salverson	3/31/22
Wendy Alspach	3/31/24

Does the district have regular office hours exceeding 20 hours per week?	No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?

	Yes
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Where are the minutes of your board meeting available for public review?
 6368 Westland Road Casper Wyoming

How and where are the notices of meeting posted for the public?
 Posted in the Casper Star Tribune

Where are the public meetings held?
 6702 Terrace Drive Casper, WY 82604

AMENDED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
S-1	Total Budgeted Expenditures	\$6,991	\$9,261	\$47,525	\$47,525	\$68,525
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$16,119	\$12,100	-\$8,900	-\$8,900	-\$8,900
S-4	Total General Fund and Forecasted Revenues Available	\$78,603	\$72,981	\$90,698	\$90,698	\$90,698
S-5	Amount requested from County Commissioners	\$32,133	\$29,322	\$29,750	\$29,750	\$29,750
S-6	Additional Funding Needed :			\$0	\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
S-7	Operating Revenues	\$32,133	\$29,322	\$29,750	\$29,750	\$29,750
S-8	Tax levy (From the County Treasurer)	\$32,133	\$29,322	\$29,750	\$29,750	\$29,750
S-9	Government Support	\$0	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$0	\$8,900	\$8,900	\$8,900
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$64,266	\$58,644	\$68,400	\$68,400	\$68,400

FY 7/1/20-6/30/21 Westland Park Improvement Service District

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
S-15	Capital Outlay	\$0	\$0	\$27,000	\$27,000	\$48,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0	\$0
S-17	Administration	\$257	\$298	\$470	\$470	\$470
S-18	Operations	\$6,134	\$8,363	\$10,555	\$10,555	\$10,555
S-19	Indirect Costs	\$600	\$600	\$600	\$600	\$600
S-20R	Expenditures paid by Reserves	\$0	\$0	\$8,900	\$8,900	\$8,900
S-20	Total Expenditures	\$6,991	\$9,261	\$47,525	\$47,525	\$68,525

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
S-22	TOTAL GENERAL FUNDS	\$14,337	\$14,337	\$22,298	\$22,298	\$22,298

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts					
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$11,109	\$27,228	\$39,328	\$39,328	\$39,328
S-26	c. Bond Funds	\$0	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$11,109	\$27,228	\$39,328	\$39,328	\$39,328
S-27	Amount to be added					
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$16,119	\$12,100	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$16,119	\$12,100	\$0	\$0	\$0
S-31	Subtotal	\$27,228	\$39,328	\$39,328	\$39,328	\$39,328
S-32	Less Total to be spent	\$0	\$0	\$8,900	\$8,900	\$8,900
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$27,228	\$39,328	\$30,428	\$30,428	\$30,428

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: P.O. Box 1523
Casper, WY 82602

PREPARED BY: Wendy Alspach

DISTRICT PHONE: 307-258-1717 _____

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.
1/23/19 *Form approved by Wyoming Department of Audit, Public Funds Division*

FY 7/1/20-6/30/21

Amended Budget

Westland Park Improvement Service District _____
NAME OF DISTRICT/BOARD

FYE 6/30/2021

PROPERTY TAXES AND ASSESSMENTS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	\$32,133	\$29,322	\$29,750	\$29,750	\$29,750
R-1.2 Other County Support					

FORECASTED REVENUE

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
R-2 Revenues from Other Governments					
R-2.1 State Aid					
R-2.2 Additional County Aid (non-treasurer)					
R-2.3 City (or Town) Aid					
R-2.4 Other (Specify)					
R-2.5 Total Government Support	\$0	\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges					
R-3.2 Sales of Goods or Services					
R-3.3 Other Assessments	\$32,133	\$29,322	\$29,750	\$29,750	\$29,750
R-3.4 Total Operating Revenues	\$32,133	\$29,322	\$29,750	\$29,750	\$29,750
R-4 Grants					
R-4.1 Direct Federal Grants					
R-4.2 Federal Grants thru State Agencies					
R-4.3 Grants from State Agencies					
R-4.4 Total Grants	\$0	\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest					
R-5.2 Other: Specify <u>Reserves</u>			\$8,900	\$8,900	\$8,900
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous	\$0	\$0	\$8,900	\$8,900	\$8,900
R-5.5 Total Forecasted Revenue	\$32,133	\$29,322	\$38,650	\$38,650	\$38,650
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due-as estimated by Co. Treas.					
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____					
R-6.4 _____					
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0	\$0

Amended Budget

Westland Park Improvement Service District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
E-1	Capital Outlay					
E-1.1	Real Property					
E-1.2	Vehicles					
E-1.3	Office Equipment					
E-1.4	Other (Specify)					
E-1.5	<u>Road Repair</u>	\$0	\$0	\$27,000	\$27,000	\$48,000
E-1.6	_____					
E-1.7	_____					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$27,000	\$27,000	\$48,000

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
E-2	Personnel Services					
E-2.1	Administrator					
E-2.2	Secretary					
E-2.3	Clerical					
E-2.4	Other (Specify)					
E-2.5	_____					
E-2.6	_____					
E-2.7	_____					
E-3	Board Expenses					
E-3.1	Travel					
E-3.2	Mileage					
E-3.3	Other (Specify)					
E-3.4	_____					
E-3.5	_____					
E-3.6	_____					
E-4	Contractual Services					
E-4.1	Legal	\$0	\$0	\$30	\$30	\$30
E-4.2	Accounting/Auditing					
E-4.3	Other (Specify)					
E-4.4	_____					
E-4.5	_____					
E-4.6	_____					
E-5	Other Administrative Expenses					
E-5.1	Office Supplies	\$0	\$0	\$40	\$40	\$40
E-5.2	Office equipment, rent & repair					
E-5.3	Education					
E-5.4	Registrations					
E-5.5	Other (Specify)					
E-5.6	<u>Post Office Box</u>	\$134	\$148	\$150	\$150	\$150
E-5.7	<u>Election Expense</u>	\$123	\$150	\$250	\$250	\$250
E-5.8	_____					
E-6	TOTAL ADMINISTRATION	\$257	\$298	\$470	\$470	\$470

Amended Budget

Westland Park Improvement Service District

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Public Notices	\$198	\$144	\$205	\$205	\$205
E-10.2	Weed Control	\$13	\$43	\$50	\$50	\$50
E-10.3	Trash Pickup Day	\$507	\$576	\$575	\$575	\$575
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Electric Entrance Lights	\$411	\$411	\$500	\$500	\$500
E-11.2	Snow Removal	\$4,517	\$6,651	\$8,000	\$8,000	\$8,000
E-11.3	Mowing	\$488	\$525	\$1,000	\$1,000	\$1,000
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Engineer	\$0	\$0	\$200	\$200	\$200
E-12.2	Bank Fees	\$0	\$13	\$25	\$25	\$25
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS	\$6,134	\$8,363	\$10,555	\$10,555	\$10,555

Amended Budget

Westland Park Improvement Service District _____

FYE 6/30/2021

INDIRECT COSTS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
E-14	Insurance					
E-14.1	Liability	\$500	\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	Fidelity Bond	\$100	\$100	\$100	\$100	\$100
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-17	TOTAL INDIRECT COSTS	\$600	\$600	\$600	\$600	\$600

DEBT SERVICE BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0	\$0

Amended Budget

Westland Park Improvement Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking Account Balance	\$14,337	\$14,337	\$22,298	\$22,298	\$22,298
C-1.2	Savings and Investments Account Balance		\$0			
C-1.3	General Fund CD Balance		\$0			
C-1.4	All Other Funds		\$0			
C-1.5	Reserves (From Below)	\$27,228	\$27,228	\$30,428	\$30,428	\$30,428
C-1.6	Total Estimated Cash and Investments on Hand	\$41,565	\$41,565	\$52,726	\$52,726	\$52,726
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves	\$27,228	\$39,328	\$30,428	\$30,428	\$30,428
C-2.3	Total Deductions (a+b)	\$27,228	\$39,328	\$30,428	\$30,428	\$30,428
C-2.4	Estimated Non-Restricted Funds Available	\$14,337	\$2,237	\$22,298	\$22,298	\$22,298

SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
C-3						
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0		
C-3.2	Date of Reserve Approval in Minutes:					
C-3.3	Amount to be added to the reserve					
C-3.4	Date of Reserve Approval in Minutes:					
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent					
C-3.7	a. _____					
C-3.8	b. _____					
C-3.9	c. _____					
C-3.10	Date of Reserve Approval in Minutes:					
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0	\$0

RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
C-4						
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$11,109	\$27,228	\$39,328	\$39,328	\$39,328
C-4.2	Date of Reserve Approval in Minutes: <u>7/16/2020</u>					
C-4.3	Amount to be added to the reserve	\$16,119	\$12,100			
C-4.4	Date of Reserve Approval in Minutes: <u>7/16/2020</u>					
C-4.5	SUB-TOTAL	\$27,228	\$39,328	\$39,328	\$39,328	\$39,328
C-4.6	Identify the amount and project to be spent					
C-4.7	a. Road Repair			\$8,900	\$8,900	\$8,900
C-4.8	b. _____					
C-4.9	c. _____					
C-4.10	Date of Reserve Approval in Minutes:					
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$8,900	\$8,900	\$8,900
C-4.12	Balance to be retained	\$27,228	\$39,328	\$30,428	\$30,428	\$30,428

BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval	Amended Budget
C-5						
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0		
C-5.2	Date of Reserve Approval in Minutes:					
C-5.3	Amount to be added to the reserve					
C-5.4	Date of Reserve Approval in Minutes:					
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent					
C-5.7	Date of Reserve Approval in Minutes:					
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$8,900	\$8,900	\$8,900