

**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
May 6, 2014**

The regular meeting of the Board of County Commissioners was brought to order at 5:30 p.m. by Chairman Bill McDowell. Those in attendance were Commissioners Forrest Chadwick, Terry Wingerter, Rob Hendry, and Matt Keating; County Attorney Bill Knight, and Commissioners' Assistant Michelle Maines. County Clerk Renea Vitto was absent due to the Bond Election.

Commissioner Hendry moved to approve the Minutes of Proceedings for April 15, 2014. Commissioner Wingerter seconded the motion.

Commissioner Wingerter moved to approve the payment of bills in the amount of \$2,970,024.10. Commissioner Hendry seconded the motion. Motion carried.

Chairman McDowell announced Ms. Stacey Sanger, Mr. Shane Cuthbertson and Mr. Cory Garvin as the 2014-2015 County Commissioners Scholarship Recipients.

Public Hearings:

A. VC14-0001

Jason Gutierrez, Development, reported this is a request by True Drilling, LLC, and represented by David L. True for a Building variance to enable seventy-three feet ten inch height and rebuild helistop at the highest level of the proposed new structure. The building property affected by the proposed variance is an approximately 44,000 square foot facility parcel, located in the SW/4 of the SW/4 of Section 4 and the SE/4 of the SE/4 Section 5, both in Township 33 North, Range 79 West of the 6th Principal Meridian, Natrona County, Wyoming. The parcel includes lots 1, 2, 3, 6 and 7 in Block 1 of Wyoming Industrial Park. The property is addressed as 455 North Poplar Street. Planning & Zoning Commission recommended approval on April 8, 2014. To date, staff has received no public comment regarding this matter.

Chairman McDowell opened the public hearing.

Speaking in favor: James Holloway, GSG Architecture

Speaking in opposition: none

Hearing no further comments, Chairman McDowell closed the public hearing.

Commissioner Wingerter moved for approval of the Variance Change incorporating finding of facts and staff's recommendations. Commissioner Hendry seconded the motion. Motion carried.

Contracts, Agreements, Resolutions:

A. Resolution 16-14 Accepting a Petition to Establish a Public Road (Formerly CR704, aka Strand Road) in NC, WY & Appointing Viewers

Attorney Knight reported road was improperly established. Petition has met all statutory requirements. Hal Hutchison and Ed Opella have been appointed as viewers. Road is not defined by petition, petition simply starts the process. Resolution has been approved as to form by the County Attorney's Office.

Commissioner Chadwick moved for approval of the Resolution. Commissioner Hendry seconded the motion. Motion carried.

B. Renewal of Casper Boat Club Lease

Attorney Knight reported the terms of payment this year have increase from \$15,000 to \$25,000; acknowledgement the Casper Boat Club has a retail liquor license for the sale to club members and guests on the term of the lease. State Liquor commission required this to be documented in the lease. Lease has been approved as to form by the County Attorney's Office.

Commissioner Wingarter moved for approval of the Lease. Commissioner Chadwick seconded the motion. Motion carried.

C. Maintenance Services Agreement-Agriculture Resource & Learning Center

D. Maintenance Services Agreement-Hall of Justice Building

E. Maintenance Services Agreement-Townsend Justice Center

F. Maintenance Services Agreement-Courthouse Building

Commissioner Chadwick moved for approval of all the Agreements in one motion. Commissioner Wingarter seconded the motion. Motion carried.

G. Intergovernmental Agreement for Electrical Inspections between the Natrona BOCC of NC, WY & the Town of Mills, WY

H. Intergovernmental Agreement for Electrical Inspections between the Natrona BOCC of NC, WY & the Town of Midwest, WY

I. Intergovernmental Agreement for Electrical Inspections between the Natrona BOCC of NC, WY & the Town of Edgerton, WY

Commissioner Chadwick moved for approval of all the above Agreements in one motion. Commissioner Wingarter seconded the motion. Motion carried.

J. State of WY State Loan & Investment Board (SLIB) Grant Agreement: Sheriff's Office Emergency Vehicles-\$250,000 (CWC-13367 NA)

Chairman McDowell reported this is a reimbursement of an expense that has already occurred

Commissioner Hendry moved for approval of the Grant Agreement. Commissioner Wingarter seconded the motion. Motion carried.

K. Ratification of Notice of Intent to Award: Haass Construction Company, Inc. - NC Detention Center Guardrail Upgrade

Commissioner Chadwick moved for approval of the Ratification. Commissioner Wingerter seconded the motion. Motion carried.

L. Resolution 17-14 Amending the NC Employee Handbook, Resolution #49-11 Drug Free Workplace Policy (Amendment #4 Pre-Employment Drug & Alcohol Screening)

Commissioner Hendry moved for approval of the Resolution to include the amendments discussed during today's work session. Commissioner Chadwick seconded the motion. Motion carried.

M. 2014 Wildland Fire Management Annual Operating Plan

Chairman McDowell reported this agreement is signed by entities in NC.

Commissioner Hendry moved for approval of the Operating Plan. Commissioner Chadwick seconded the motion. Motion carried.

N. Service Agreement between Inberg Surveying Company., dba Inberg-Miller Engineers & NC BOCC (Wolf Creek Road, Section 24, T.33N., R.80W., 6th P.M. NC, WY) (Appendix A)

Chairman McDowell reported this is part of an agreement made with the City of Casper to transfer ownership. Hal Hutchison, Inberg Miller Engineers reported he could not give an estimated time of completion as this could be a fairly extended process.

Commissioner Wingerter moved for approval of the Agreement. Commissioner Hendry seconded the motion. Motion carried.

Consent Agenda:

Commissioner Chadwick moved for approval of the Consent Agenda. Commissioner Hendry seconded the motion. Motion carried.

Public Comments:

Chairman McDowell opened the floor to Public Comments.

Linda Bergeron (Casper) asked about the Contracts labeled as G.H.I.

Chairman McDowell reported these agreements allow an electrical inspector to provide services in Mills, Edgerton and Midwest; services provided by county development paid through operational funds (general local tax revenues).

Charles Lug (Casper) asked what the Commissions stance was regarding the need for a new Library. The present Library is absent from the list of needs at recent 1 Cent meeting.

Chairman McDowell reported the board is very supportive of a new library, but the issue is where does the money come from; sufficient funding is not available in the reserves; building plans, size & scope require bonding; under state statues to accomplish bonding we have to have support of the voters; based on the original estimate of cost all cash reserves and all discretionary cash would have to be set aside for approximately five to ten years to budget for the construction. There is a desire to look at the issues and start creating a fund in the places that we can, which is one cent to start creating a reserve; progress on a \$25 Million construction project with a total budget of \$40 Million to operate the entire county is a challenge; the NC Library Board has statutory authority to make the decisions regarding what they believe needs to be done, they file the petition asking the Commissioners for an election to address these issues, not something the Commissioners control. The Commission has some significant challenges on health and safety we intend to address.

Hearing no further comments the floor was closed.

Commissioner Comments:

Chairman McDowell opened the floor to Commissioner Comments.

Hearing no comments the floor was closed.

Adjournment:

There being no further business to come before the Board of Commissioners, Chairman McDowell adjourned the meeting at 6:15 p.m.



BOARD OF NATRONA COUNTY COMMISSIONERS

Bill McDowell

Bill McDowell, Chairman

ATTEST:

NATRONA COUNTY CLERK

Renea Vitto

Renea Vitto

My term of office expires
January 5, 2015