

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
December 17, 2013**

The regular meeting of the Board of County Commissioners was brought to order at 5:30 p.m. by Chairman Bill McDowell. Those in attendance were Commissioners Forrest Chadwick, Rob Hendry, Matt Keating, Terry Wingerter, County Attorney Bill Knight, Deputy County Attorney Heather Duncan-Malone, County Clerk Renea Vitto and Commissioners' Assistant Michelle Maines.

Chairman McDowell presented a Resolution of Appreciation to Assessor Susan DeWitt for her December 31, 2013 retirement.

Commissioner Wingerter moved for approval of the Minutes of Proceedings for December 3, 2013. Commissioner Chadwick seconded the motion. Motion carried.

Commissioner Hendry moved for approval of payment of bills in the amount of \$868,825.57. Commissioner Wingerter seconded the motion. Motion carried.

**Contracts, Agreement, Resolutions:**

**A. Resolution 78-13 Appreciation & Acknowledgement for NC Assessor Susan DeWitt**

Commissioner Chadwick moved for approval of the Resolution. Commissioner Hendry seconded the motion. Motion carried.

**B. View Permit GIS-centric Permitting, Licensing & Code Enforcement Contract & Exhibit A**

Attorney Malone reported this is a software licensing agreement and professional services agreement for Permitting and Code Enforcement purposes. Agreement has been reviewed and approved as to form by the County Attorney Office.

Commissioner Hendry moved for approval of the Agreement. Commissioner Wingerter seconded the motion. Motion carried.

**C. CAPNC Contract between WY Department of Health, Public Health Division & NC-pertaining to the Community Services Block Grant Program (CSBG)**

Attorney Knight reported this contract is an annual renewal; grant is administered by the Community Action Partnership of NC; grant is in the amount of \$434,000. Contract has been approved as to form by the County Attorney's Office.

Commissioner Wingerter moved for approval of the Contract. Commissioner Hendry seconded the motion. Motion carried.

**D. Professional Services Contract between WY DFS & NC BOCC-Provide Juvenile Detention Services/\$195.00 per day**

Attorney Knight reported this Contract is an annual renewal in the amount of \$195.00 per day; no change to the rate. Contract has been extended through June 30, 2014, also the end of the state's fiscal year. Contract has been approved as to form by the County Attorney's Office.

Commissioner Chadwick moved for approval of the Contract. Commissioner Hendry seconded the motion. Motion carried.

- E. Resolution 71-13 Authorizing the County Treasurer to Invest County Funds**
- F. Resolution 72-13 Adopting the NC Statement of Investment Policy for 2014**
- G. Resolution 73-13 Providing for the Naming of Legal Depositories & Investment firms for 2014**
- H. Resolution 74-13 Naming Official Holidays for 2014**
- I. Resolution 75-13 Naming Official Newspaper for 2014**
- J. Resolution 76-13 Announcing 2014 BOCC Meetings**

Commissioner Hendry moved for approval of the Annual Resolutions: 71-13, 72-13, 73-13, 74-13, 75-13, and 76-13. Commissioner Chadwick seconded the motion. Motion carried.

**K. George K. Baum & Company-Underwriter Engagement Letter**

Attorney Knight reported this is -Agreement is to reissue the 2004 Certificates of Participation Bonds for the Adult Detention Center to receive a lower rate. Letter has been reviewed and approved as to form by the County Attorney's Office.

Chairman McDowell reported there will be no additional fee; rates will be determined by the end of 2013 with potential savings of \$100,000 a year.

Commissioner Keating moved for approval of Agreement. Commissioner Hendry seconded the motion. Motion carried.

**L. Resolution 77-13 Authorizing the Collection of Operation & Maintenance Charges for Sunlight Improvement & Service District**

Attorney Malone reported the Sunlight Improvement & Service District currently assess property \$50 per year/per assessed property within the District. Board members have provided approved resolution and results of the vote.

Carol Flake, (Casper), Sunlight Improvement & Service District Treasurer, reported the District currently receives \$1,600 a year to maintain the road.

Commissioner Wingerter moved for approval of the Resolution. Commissioner Keating seconded the motion. Motion carried

**Consent Agenda**

Commissioner Wingarter moved for approval of the consent agenda. Commissioner Keating seconded the motion. Motion carried.

**Public Comments**

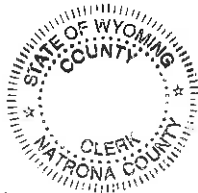
Chairman McDowell opened the floor to Public Comments; hearing none the floor was closed.

**Commissioner Comments:**

Chairman McDowell opened the floor to Commissioner Comments; hearing none the floor was closed.

**Adjournment:**

There being no further business to come before the Board of County Commissioners, Chairman McDowell adjourned the meeting at 5:52 p.m.



BOARD OF NATRONA COUNTY COMMISSIONERS

*Bill McDowell*  
\_\_\_\_\_  
Chairman, Bill McDowell

ATTEST:

NATRONA COUNTY CLERK

*Renea Vitto*  
\_\_\_\_\_  
Renea Vitto

My term of office expires  
January 5, 2015