



**AMOCO REUSE AGREEMENT  
JOINT POWERS BOARD**

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**AMOCO REUSE AGREEMENT JOINT POWERS BOARD**

**MEETING MINUTES**

6:00 p.m. Wednesday, April 14, 2021

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Bob Chynoweth, Terry Lane, Reed Mersch, Amy Freye, \*(Rob Hurless, Brook Kaufman, Jim DeGolia, and Khrystyn Lutz) via Star Phone

Absences: None

Others Present: \*Matt Reams (Three Crowns), and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:01 p.m. by Chairman Chynoweth. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

**1. Minutes from March 10, 2021 Regular Meeting**

A motion was made by Mr. \_\_\_\_\_ and seconded by Mr. \_\_\_\_\_ to approve the Minutes of the March 10, 2021 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

**2. Approval of April 14, 2021 Treasurer’s Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer’s Report as of April 14, 2021 were presented by Mr. Lane.

A motion was made by Mr. \_\_\_\_\_ and seconded by Mr. \_\_\_\_\_ to approve the Treasurer’s Report of April 14, 2021, containing the financial report of the investment funds, checking account and interest accrued as well as the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Lane explained the investments. The March 2021 monthly financial statement draft by Lenhart Mason was presented by Mr. Lane. He inquired if the Board had additional questions. No questions were asked.

**Investment/Financial Committee**

Mr. Lane discussed the Davidson Fund Security. He also introduced Mr. Robert Casaceli from Peaks Investment.

### **ARAJPB 2021-2022 Budget**

Mr. Lane shared the Proposed Budget to the Board with the understanding changes could be made on the Final Budget. Mr. Lane explained that these are only assumptions, anticipating construction. "No money will be spent on development until it receives approval from the Board." Mr. Lane highlighted all the changes on the budget including the possibility of Ms. Hahn's salary increase, and a \$3,000 retainer for training for Ms. Hahn.

A motion was made by Mr. \_\_\_\_\_ and seconded by Mr. \_\_\_\_\_ to approve the Proposed Budget for 2021-2022. There were continued discussions, and upon completion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Proposed Budget as presented. (Copy of Budget on file.)

### **3. Committee Reports**

- **Three Crowns**

Mr. DeGolia updated the Board on the progression of the assistance to Three Crowns.

- **PRC**

Ms. Hahn updated the Board on the progress of researching the shipping containers/prefab development in the PRC.

- **Refined Properties**

Mr. Merschat reported that we are still in the process of negotiations with WYDOT on the Poplar Street expansion.

There is currently no interest or update on lots for sale in SCHBC.

- **Architectural Review**

No Report.

- **Executive Committee**

Mr. Chynoweth asked Ms. Hahn to review upcoming meetings and office closures

### **4. Interaction with City and County Representatives – Specific Issues and Concerns**

Ms. Kaufman shared there was no report but was willing to take questions. There were no questions asked.

### **5. Other**

Food Truck – Ms. Hahn explained that a food truck had approached her to utilize the PRC for sales. Upon discussion, it was decided with the WYDOT project approaching it was not a good idea as well as it being competition for Three Crowns.

### **6. Future Meetings/Agenda**

- Three Crowns Committee Meeting – March 18<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.
- Regular Board meeting – April 14<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room.
- Three Crowns Committee Meeting – April 15<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

### **7. Office Closures:**

April 2<sup>nd</sup> – Good Friday  
April 16-23<sup>rd</sup>  
May 31<sup>st</sup> - Memorial Day

**8. Public Comment**

There was no public comment.

**9. Good of the Order**


None.

**10. Adjournment**

There being no further action by the Board, a motion was made by Mr. DeGolia and seconded by Ms. Kaufman to adjourn the meeting at 7:28 p.m. The motion carried with all members in attendance voting aye.

4/14/21  
Date

4-14-21  
Date

  
Board Officer

  
Presiding Officer