

Final Budget

Wardwell Water and Sewer District	
Budget Hearing Information	
P.O. Box 728	Location: 4150 Salt Creek Highway
Mills, WY 82644	Date: 7/21/2016
307-265-7034	Time: 5:30 P.M.
Natrona	Budget Prepared by: Gloria Brainard

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
	<p>The District does not currently have any 'New' projects planned. The District has completed the line looping project from the water tank located on Colman Circle to include the By-Pass Industrial Park. The District has appropriated funds for the MWH Sewer Lift Station Project in case the Board of Directors decides to continue with the project.</p>	

FINAL BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$1,335,752	\$1,464,684	\$2,176,510	\$2,256,510
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues	\$4,050,825	\$3,854,223	\$4,103,423	\$4,203,423
S-5 Amount requested from County Commissioners	\$224,019	\$185,000	\$225,000	\$225,000
S-6 Additional Funding Needed :			\$0	\$0

Wardwell Water and Sewer District

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-7 Operating Revenues	\$1,032,018	\$905,000	\$1,185,500	\$1,285,500
S-8 Tax levy (From the County Treasurer)	\$224,019	\$185,000	\$225,000	\$225,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$57,985	\$116,300	\$45,000	\$45,000
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$1,314,022	\$1,206,300	\$1,455,500	\$1,555,500

FY 7/1/16-6/30/17

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-15	Capital Outlay	\$382,147	\$420,710	\$607,000	\$687,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$313,759	\$318,155	\$413,010	\$413,010
S-18	Operations	\$454,216	\$522,968	\$899,000	\$899,000
S-19	Indirect Costs	\$185,630	\$202,851	\$257,500	\$257,500
S-20	Total Expenditures	\$1,335,752	\$1,464,684	\$2,176,510	\$2,256,510

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$2,736,803	\$2,647,923	\$2,647,923	\$2,647,923

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Marianne Magee, Secretary Treasurer
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/21/2016

DISTRICT ADDRESS: P.O. Box 728
Mills, WY 82644

PREPARED BY: Gloria Brainard

DISTRICT PHONE: 307-265-7034

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

Final Budget

Wardwell Water and Sewer District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$224,019	\$185,000	\$225,000	\$225,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$1,027,281	\$900,000	\$1,175,000	\$1,275,000
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$4,737	\$5,000	\$10,500	\$10,500
R-3.4	Total Operating Revenues	\$1,032,018	\$905,000	\$1,185,500	\$1,285,500
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$2,757	\$2,300	\$10,000	\$10,000
R-5.2	Other: Specify <u>Unanticipated</u>	\$55,228	\$114,000	\$35,000	\$35,000
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$57,985	\$116,300	\$45,000	\$45,000
R-5.5	Total Forecasted Revenue	\$1,090,003	\$1,021,300	\$1,230,500	\$1,330,500
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Wardwell Water and Sewer District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$288,477	\$17,300	\$60,000	\$60,000
E-1.2	Vehicles	\$30,528	\$0	\$0	
E-1.3	Office Equipment	\$3,317	\$5,000	\$20,000	\$20,000
E-1.4	Other (Specify)				
E-1.5	<u>201 &SIV's To Casper</u>	\$35,368	\$19,500	\$95,000	\$95,000
E-1.6	<u>Water & Sewer Proj</u>	\$24,149	\$358,910	\$412,000	\$512,000
E-1.7	see additional details	\$308	\$20,000	\$20,000	
E-1.8	TOTAL CAPITAL OUTLAY	\$382,147	\$420,710	\$607,000	\$687,000

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>Salaries-All Employees</u>	\$203,968	\$244,450	\$275,000	\$275,000
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Salary</u>	\$1,875	\$2,075	\$4,500	\$4,500
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$19,695	\$17,500	\$35,000	\$35,000
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	<u>Engineering</u>	\$58,925	\$22,000	\$40,000	\$40,000
E-4.5	<u>Legal Adv.</u>	\$1,946	\$500	\$3,000	\$3,000
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$12,373	\$12,000	\$20,000	\$20,000
E-5.2	Office equipment, rent & repair	\$5,982	\$10,000	\$15,000	\$15,000
E-5.3	Education	\$991	\$1,700	\$3,000	\$3,000
E-5.4	Registrations	\$2	\$0	\$10	\$10
E-5.5	Other (Specify)				
E-5.6	<u>Vehicle Maint & Gasoline</u>	\$8,002	\$7,930	\$17,500	\$17,500
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$313,759	\$318,155	\$413,010	\$413,010

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OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Maint. Of Tank & Booster		\$33,152	\$10,000	\$60,000	\$60,000
E-9.2	Maint. Of Sewer Lift Static		\$8,950	\$24,600	\$70,000	\$70,000
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Water & Sewer Treatment		\$341,622	\$382,505	\$455,000	\$455,000
E-11.2	Regional Water		\$0	\$0	\$3,000	\$3,000
E-11.3	Town of Mills-Sewer		\$8,950	\$26,400	\$30,000	\$30,000
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Water Samples & Chemic		\$1,562	\$1,000	\$5,000	\$5,000
E-12.2	Water & Sewer Line Insta		\$19,245	\$18,000	\$60,000	\$60,000
E-12.3	Gen & Meter Maint		\$34,072	\$25,463	\$56,000	\$56,000
E-12.4	Maint of Water/Sewer Lin		\$6,663	\$35,000	\$160,000	\$160,000
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$454,216	\$522,968	\$899,000	\$899,000

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INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$6,359	\$6,300	\$12,000	\$12,000
E-14.2	Buildings and vehicles		\$9,797	\$11,108	\$25,000	\$25,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Surety Bonds</u>		\$1,119	\$1,199	\$2,500	\$2,500
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$28,081	\$18,893	\$25,000	\$25,000
E-15.2	Workers Compensation		\$1,823	\$2,500	\$3,500	\$3,500
E-15.3	Unemployment Taxes		\$411	\$1,000	\$3,000	\$3,000
E-15.4	Retirement		\$20,182	\$26,014	\$30,000	\$30,000
E-15.5	Health Insurance		\$99,510	\$115,250	\$125,000	\$125,000
E-15.6	Other (Specify)					
E-15.7	<u>Acct, Audit & Election</u>		\$9,900	\$10,400	\$13,500	\$13,500
E-15.8	<u>Utilities/Phone/gas/ele</u>		\$8,448	\$10,187	\$18,000	\$18,000
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$185,630	\$202,851	\$257,500	\$257,500

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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Wardwell Water and Sewer District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$139,911	\$103,541	\$103,541	\$103,541
C-1.2	Savings and Investments Account Balance	\$2,596,892	\$2,544,382	\$2,544,382	\$2,544,382
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$2,736,803	\$2,647,923	\$2,647,923	\$2,647,923
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$2,736,803	\$2,647,923	\$2,647,923	\$2,647,923

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-3					
C-3.1	Balance in Reserve Account, end of previous fiscal year.				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. <u>MWH Sewer Lift Station</u>	\$0	\$0	\$0	
C-3.8	b. <u>2014 Water Sys Imp Prc</u>	\$0	\$0	\$0	
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Account (Line 3 - Line 5)	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year	\$0	\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$0	\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0