

Proposed Budget

Webb Creek Improvement and Service District			
		Budget Hearing Information	
7563 Rocking R Rd.		Location:	5279 Chuckwagon Trail, Casper WY 82604
Casper, Wyoming 82604		Date:	7/6/2016
(307) 333-5183		Time:	7:00 PM
Natrona County		Budget Prepared by:	Molly Miller

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Revenues remain stable.</p> <p>The major changes with budgeted expenses for FYE 2017 are with the operations budget. Within the time frame of FYE 2016 the major snowstorm with strong winds during the first part of February totally destroyed our snow plowing budget. We had budgeted \$8,000 for the year and our actual total snow plowing expenses were \$12,060. That made us have to do an amended budget. For FYE 2017 we have budgeted \$15,000. Partly to cover another bad year if it comes, but also because the plowing company told us that their rates would be increasing.</p> <p>The second big difference is the allotting of \$40,000 from our reserve fund to repair a portion of our bad roads. We have not gotten bids yet, but hope to not spend more than \$40,000 during FYE2017.</p> <p>Regular expenses for the district remain stable except the lower administrative costs (in FYE16) which were due to changing our board of director's election time to November which meant less postage, copying and legal notice fees for this year's expenses. In FYE17 administratives costs show higher because we put the utility costs under admin whereas in previous budgets utility costs were placed under operations.</p> <p>We will continue to put any extra monies left over from revenues collected minus regular Webb Creek administration and operation expenses into the reserve fund. The reserve fund is used primarily to rehab our roads, but may be used for other emergencies if needed.</p>		

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$6,671	\$13,289	\$16,946	\$16,946
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$33,906	\$27,760	\$23,079	\$23,079
S-4 Total General Fund and Forecasted Revenues	\$60,577	\$61,049	\$60,025	\$60,025
S-5 Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$0	\$0

Webb Creek Improvement and Service District

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$40,312	\$39,900	\$39,900	\$39,900
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$265	\$1,149	\$125	\$125
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$40,577	\$41,049	\$40,025	\$40,025

FY 7/1/16-6/30/17

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$481	\$275	\$721	
S-18	Operations	\$5,940	\$12,764	\$15,975	
S-19	Indirect Costs	\$250	\$250	\$250	
S-20	Total Expenditures	\$6,671	\$13,289	\$16,946	

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$20,000	\$20,000	\$20,000	

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$124,990	\$37,505	\$65,265	
	Total Reserves (a+b+c)	\$124,990	\$37,505	\$65,265	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$33,906	\$27,760	\$23,079	
	Total to be added (a+b+c)	\$33,906	\$27,760	\$23,079	
S-31	Subtotal	\$158,896	\$65,265	\$88,344	
S-32	Less Total to be spent	\$121,391	\$0	\$40,000	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$37,505	\$65,265	\$48,344	

End of Summary

Molly Miller
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 7563 Rocking R Rd.
Casper, Wyoming 82604

PREPARED BY: Molly Miller

DISTRICT PHONE: (307) 333-5183

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Webb Creek Improvement and Service District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$40,312	\$39,900	\$39,900	
R-3.4	Total Operating Revenues	\$40,312	\$39,900	\$39,900	
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$65	\$49	\$25	
R-5.2	Other: Specify <u>New Member Fees</u>	\$200	\$1,100	\$100	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$265	\$1,149	\$125	
R-5.5	Total Forecasted Revenue	\$40,577	\$41,049	\$40,025	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

Webb Creek Improvement and Service District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$121	\$74	\$150	
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Postage	\$129	\$73	\$150	
E-5.7	Legal Notices	\$165	\$82	\$125	
E-5.8	see additional details	\$66	\$46	\$296	
E-6	TOTAL ADMINISTRATION	\$481	\$275	\$721	\$455

Proposed Budget

Webb Creek Improvement and Service District

FYE 6/30/2017

OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Utilities		\$225	\$205		
E-9.2	Salted sand				\$500	
E-9.3	Snow Plowing		\$5,490	\$12,060	\$15,000	
E-9.4	Area Clean-up			\$135	\$175	
E-9.5	see additional details		\$225	\$364	\$300	
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____					
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$5,940	\$12,764	\$15,975	

Proposed Budget

Webb Creek Improvement and Service District

FYE 6/30/2017

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Surety Bond</u>		\$250	\$250	\$250	
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$250	\$250	\$250	

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

Webb Creek Improvement and Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2017

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$20,000	\$20,000	\$20,000	
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$37,505	\$65,265	\$48,344	
C-1.6	Total Estimated Cash and Investments on Hand	\$57,505	\$85,265	\$68,344	
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$37,505	\$65,265	\$48,344	
C-2.3	Total Deductions (a+b)	\$37,505	\$65,265	\$48,344	
C-2.4	Estimated Non-Restricted Funds Available	\$20,000	\$20,000	\$20,000	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Balance in Reserve Account, end of previous fiscal year.				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12	Account (Line 3 - Line 5)	\$0	\$0	\$0	

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	9 - Line 11)	\$0	\$0	\$0	

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$124,990	\$37,505	\$65,265	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> <u>7-May-16</u>				
C-5.3	Amount to be added to the reserve	\$33,906	\$27,760	\$23,079	
C-5.4	<i>Date of Reserve Approval in Minutes:</i> <u>7-May-16</u>				
C-5.5	SUB-TOTAL	\$158,896	\$65,265	\$88,344	
C-5.6	Amount to be spent from Emergency Reserve (Cash)	\$121,391		\$40,000	
C-5.7	<i>Date of Reserve Approval in Minutes:</i> <u>7-May-16</u>				
C-5.8	Balance to be retained in Assigned Fund Balance	\$37,505	\$65,265	\$48,344	
C-5.9	TOTAL TO BE SPENT	\$121,391	\$0	\$40,000	