

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD
OCTOBER 14, 2020**

The meeting was called to order at 12:00 pm by President Kyle True.

MEMBERS PRESENT: *Kyle True, Kate Sarosy, Cathi Carr, Mike Stepp*

MEMBERS ABSENT: *Alaina Hall*

ALSO PRESENT: *Lisa Scroggins, Executive Director
Kate Mutch, Assistant Director
Greta Lehnerz, Business Manager/Human Resources
Megan Bratton, PR/Marketing Manager
Jim Milne, Natrona County Commissioner
Beth Worthen, Natrona County Library Foundation
Sherri Good, Friends of the Library*

APPROVAL OF AGENDA

It was moved to approve the agenda. (Sarosy/Stepp); motion carried.

PUBLIC COMMENTS

Kate Sarosy recommended a movie titled 'Ex libris: The New York Public Library' to the Board members. The movie is available in the library DVD collection. Jim Milne recommended a book called 'One Second After' available in audio or ebook at the library.

DISPOSITION OF MINUTES FROM THE SEPTEMBER 9, 2020 MEETING

It was moved to approve and file the minutes from the September 9, 2020 meeting. (Carr/Stepp); motion carried.

FINANCIAL REPORT

It was moved to approve the Financial Report and payments for September 2020 bills. (Stepp/Sarosy); motion carried.

COMMISSIONER'S REPORT

Jim Milne reported Natrona County is seeing an increase of Covid 19 cases. He encouraged the library to continue with CDC recommended protocols currently in place. The County has been looking into UV devices and other products that may help curb the spread of the virus. The tax outlook for the county and state is still not encouraging.

DIRECTOR'S REPORT

The Director reported she approached the BOCC and asked them to consider allowing funds from the proceeds of the sale of our current bookmobile to come directly to the library. She informed them the library invested approximately \$11k on a new generator a few years ago and though we do not anticipate the bookmobile will bring much at auction

or in a sale to another government agency we would like to recoup as much of that expense as possible. They agreed, so when the vehicle sells the money will come directly to the library.

The Director reported she applied to the SLIB Board for a second round of Coronavirus Relief Grant (CRG) funds to reimburse supplies, miscellaneous and salaries. She was notified on October 1 the library was awarded \$93,812.

The Children's Department project which includes carpeting and a new service desk is on track to begin November 4 and should be completed by November 18.

The Director reported the Library is providing staff assistance to the County Clerk to help with a rather large project in preparation for the Board of Equilization meetings.

FOUNDATION REPORT

Beth Worthen reported she has been writing grants to assist the library with two projects. The first is to help fund the expansion of the Creation Station which will allow room for new equipment to be received from the partnership with the UW Innovation Workshop Initiative. The second is to help fund the purchase of a mobile kitchen for use in an afterschool nourishment and enrichment program.

As part of the awareness campaign Adbay will be producing a video to highlight the library's community impact through COVID-19. The video will be used as part of the annual appeal. Also as part of the foundation awareness campaign, Megan Bratton will be working with a local vendor on a new website which will be more engaging, intuitive and user friendly.

FRIENDS REPORT

Sherri Good reported the September booksale went well. They raised approximately \$7,600. The use of the Crawford Room emergency exit as the entrance to the booksale and stairs and elevator as the exit worked well. They made several community donations of books during the sale.

The Edible Book Fest held October 3rd had 22 entries.

Kate Sarosy and Kate Mutch will attend the Friends meeting on October 21.

OLD BUSINESS

It was moved to table action on Chapter 1: Board of Trustees Bylaws until next month's meeting. (Sarosy/Stepp); motion carried.

NEW BUSINESS

The Board discussed changing both the location and date of next month's Board meeting; the Library will be closed November 11 for Veterans Day, and the Crawford Room will be unavailable due to the Children's Department project. It was agreed to hold the meeting Tuesday, November 10 at noon with location to be determined as the Crawford Room will not be available.

Chapter 2: Collection Development was presented for review and comments. The policy will be presented at next month's Board meeting.

ADJOURNMENT

It was moved to adjourn the meeting at 1:02 pm. (Sarosy/Carr); motion carried.










