

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD
JANUARY 10, 2018**

The meeting was called to order at 5:06pm by President Hampton O'Neill

MEMBERS PRESENT: *Kate Sarosy, Linda Nix, Shannon Dutcher,
Kyle True, Hampton O'Neill*

ALSO PRESENT: *Lisa Scroggins, Executive Director
Kate Mutch, Assistant Director/Public Services Admin.
Greta Lehnerz, Business Manager/Human Resources
Lee Tschetter, Bookmobile Coordinator
Eric Nelson, Natrona County Attorney
Sherry Good, Friends of the Library
Beth Worthen, Library Foundation*

APPROVAL OF AGENDA

*It was moved to approve the agenda with the addition of an Executive Session.
(True/Dutcher); motion carried.*

PUBLIC COMMENTS

None

DISPOSITION OF MINUTES FROM THE DECEMBER 13, 2017 MEETING

*It was moved to approve and file the minutes for the December 13, 2017 meeting.
(Sarosy/Dutcher); motion carried.*

FINANCIAL REPORT

*It was moved to approve the Financial Report and payment of December 2017 bills.
(Dutcher/True); motion carried.*

STAFF REPORT

Lee Tschetter and Kate Mutch reported on the ABOS Bookmobile Conference and the many kinds of bookmobile/mobile libraries they saw. Lee provided a report to the Board. He is in favor of a smaller vehicle as it is hard to find drivers for the size of bookmobile we currently have. An additional smaller vehicle to support mobile services, with removable carts was discussed for expanding services to retirement homes.

COMMISSIONER'S REPORT

None

DIRECTOR'S REPORT

The Director updated the Board on the Creation Station. The approved design from Demco was received. Furnishings and flooring have been ordered. The anchor wall has been painted and the Director encouraged the Board to look at the wall on their way out

of the library. A STEM Master Teacher kit has been ordered. The Committee headed by Jerry Jones and Betsy O'Neil will meet to select and order additional content.

The Director reminded the board the difference between a bookmobile (primary goal is delivering books) and a mobile library (primary goal is delivering services). She is working with a staff committee to explore the possibility of adding of a mobile library for outreach services and visibility.

Lisa, Kate and Betsy had breakfast with new CPD Chief McPheeters to explore and expand on collaborative opportunities.

Lisa Rodkey is the point person on the partnership with Casper College on their upcoming Humanities Festival, and is doing a remarkable job. (Staff has been encouraged to attend one session of the festival as part of paid-time staff development.) The Library is also partnering with The Science Zone on their celebration of the anniversary of Mary Shelley's Frankenstein.

The Library partnered with Wyoming PBS for the screening of Victoria in the Crawford Room.

The Director shared a letter she received from a patron concerning the 'disappearance' of a painting donated to the library in 1985. In it, the patron asked the board to consider a policy change. The Gift Policy will be added to next month's agenda for review.

On February 6, 2018 the Commissioners will present 2017 Service Awards for all county employees. There are 6 employees with a combined 115 years of service from the Library.

The Library had its annual Fire Inspection. Per fire code, the fire doors leading to the second floor and the Teen Zone will now be closed at all times. Using One Cent Life Safety funds, the fire doors in the basement just off the elevator will remain open, but will be be upgraded to a system that will automatically close in case of a fire.

FRIENDS OF THE LIBRARY REPORT

Sherry Good updated the Board on a United Way donation received through a UPS worker. She also reported they have received a \$200 memorial donation.

She reported they are still using Amazon to sell books such as the books on fishing rods she brought to the meeting.

The Friends Annual meeting is coming up and she will be sending invitations to the Board.

Shannon Dutcher will attend the Friends meeting on January 17, 2018.

FOUNDATION REPORT

Beth Worthen reported they are wrapping up their annual appeal which has been the most successful ever. Some of the funds will be used to fund the Maker Space.

She reported the Foundation investments are doing very well.

She also reported 2018 is the final year for the Awareness Campaign, and it will include a brand activation component.

Linda Nix will attend the Foundation meeting January 16, 2018.

OLD BUSINESS

It was moved to accept the Service Animal Policy as presented. (Sarosy/Nix); motion carried.

NEW BUSINESS

None

EXECUTIVE SESSION: WY Statute § 16-4-405(a)(ix)

It was moved to go into Executive Session at 6:25pm to discuss legal advice. (Dutcher/Nix); motion carried. It was moved to come out of Executive Session at 6:36pm. (True/Sarosy); motion carried.

ADJOURNMENT

It was moved to adjourn the meeting at 6:37pm. (True/Sarosy); motion carried.





